



# World Pharma Congress

May 21 - 23, 2014

Westin Boston Waterfront | Boston, MA

## POST MAILING INFORMATION

As an Exhibitor or Sponsor of World Pharma Congress 2014, you are entitled to a one-time post conference mailing. For this mailing there are 2 options: you may use our third party mail house, Jet-Mail, or you may use your own third party mail house (cannot be in-house).

1. If you choose to use Jet-Mail, please see the Jet-Mail instruction page below.
2. If you wish to use your third party mail house (cannot be in-house), please fill in the information below.

If you have any questions please don't hesitate to contact me at:

Elaine Eskedal  
Conference Advertising Client Services  
Phone: 781-972-5430  
Email: [eeskedal@healthtech.com](mailto:eeskedal@healthtech.com)

Print name: \_\_\_\_\_ Title: \_\_\_\_\_  
Company name: \_\_\_\_\_ Tel: \_\_\_\_\_  
Email: \_\_\_\_\_

Third Party Mail House (cannot be in-house): \_\_\_\_\_  
Third Party Mail House Email: \_\_\_\_\_

Conference Title: **World Pharma Congress** **WPC1460**



Dear Exhibitors and Sponsors,

In order to use Cambridge Healthtech Institute's (CHI) Post-conference mailing list and Jet-Mail's services, there are a few things you need to know.

1.) The minimum charge for my mailing services is \$400.00. For complicated or large mailings, over 2,000 names, the fee may be larger.

2.) Postage needs to be paid prior to the mailing being dropped at the post office. The cost of postage is .49 cents for US (providing the piece is less than 1 oz. and falls in the letter size category) and 1.15 cents for International (again, as long as the piece does not weigh more than 1 oz.) International names do not have to be mailed, if you choose not to do so.

3.) You will need to supply all printed materials, letters, envelopes, post cards etc.

4.) CHI can tell you the number of names on the list.

5.) CHI must approve the pieces that you wish to mail. Please contact Elaine Eskedal at CHI at [eeskedal@healthtech.com](mailto:eeskedal@healthtech.com).

Please let me know at your earliest convenience if you wish to use my services.

Thanks, Hilary Fairbanks

[hfairban@jet-mail.com](mailto:hfairban@jet-mail.com)

Jet-Mail Services  
577 East Main St  
Hudson, MA 01749